

ADELABU, SARAFADEEN ADEWALE

NO.10 Itesiwaju, Street, Wire and cable, Apata, Ibadan

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PERSONAL INFORMATION:

Sex	Male
Marital Status	Single
State of Origin	Oyo State
Local Government Area	Oluyole

ABOUT ME

Being a graduate with in Guidance and Counselling with a vast experience in business and management. I use my core management experience to add value to prospective organizations. I have learned to work individually or as part of a team and contribute to the full realization of the organization's goal; through innovative, creative and intellectual based solutions that return revenue to the stakeholders.

STRENGTH AND ABILITIES:

- Guidance and Counselling
- Business Development and administration
- Excellent communication and interpersonal skills.
- Product management
- Managerial, Friendly and Innovative.
- Capable of working in a team to achieve result.
- Inquisitive, Optimistic, Goal oriented with Notable Integrity

CERTIFICATION:

INSTITUTION	QUALIFICATION	DATE
National Youth Service Corps, Kogi State	NYSC Certificate	2018
Olabisi Onabanjo University, Ago - Iwoye	B.Sc	2012 - 2016
Ilupeju Grammar School, Alugbo, Ibadan	Senior Secondary School Examination Certificate	2012 - 2013
Methodist High School, Toll-Gate, Ibadan	Senior Secondary School	2004 - 2010
Glorious Kids, Nursery and Primary School, Apata, Ibadan	First School Leaving Certificate	1998 - 2003

WORK EXPERIENCE:

ORGANISATION	DUTIES	DATE
Quantum Plastic Nigeria Ltd <i>Position: Store Manager/Admin Officer</i>	<ul style="list-style-type: none">• Help increase the product acceptance• Keep stock of products• Improve sales	2019 - 2021
Goldmender Global Investment Limited <i>Position: Operator</i>	<ul style="list-style-type: none">• Operator of printing machine• Customer negotiation on prices• Banner printing	2018 - 2019
National Youth Service Corps, Kogi state <i>Position: Teacher</i>	<ul style="list-style-type: none">• Maintain Constant communication with students• Teaches primary subjects• Improve the standard of the school	April 2018
Obanta Comprehensive High School, Awa-Ijebu, Ogun State <i>Position: Counsellor</i>	<ul style="list-style-type: none">• Guidance and counselling	2014 - 2015
Oluwasina Adelabu Company, Ring Road, Ibadan <i>Position: Manager</i>	<ul style="list-style-type: none">• Manages company's operations• Keep record of income and expenditure	2012 - 2013

SOFTWARES PROFICIENCY

- Microsoft Word

ACHIEVEMENTS AND CORE OPERATIONS:

- Generating leads.
- Meeting or exceeding sales goals.
- Negotiating all contracts with prospective clients.
- Helping determine pricing schedules for quotes, promotions, and negotiations.
- Preparing weekly and monthly reports.
- Giving sales presentations to a range of prospective clients.
- Coordinating sales efforts with marketing programs.

HOBBIES:

- Learning new concept of doing things
- Internet Surfing
- Reading
- Travelling and Socializing

REFEREES

- Prince Abiodun M Adepoju
Chairman Royal links global resources NIG LTD. LAGOS
08033550260
- Bello Olaranwaju
Accountant for Muslim association of Nigeria University of Ibadan
08069715872

